

SPEED S.E.J.A. #802

GOVERNING BOARD MEETING MINUTES

Regular Meeting
SPEED Governing Board
SPEED Building
7:00 p.m.

January 25, 2018

CALL TO ORDER

Mr. Bean called the meeting to order at 7:05 p.m.

ROLL CALL

On roll call the following answered present: Ms. Taylor, District 144; Mrs. Havighorst, District 153; Ms. Huckabee, District 161; Mr. Dixon, District 167; Ms. Jones, District 168; Mr. Turay, District 201U; Ms. King, District 206; Dr. Woods, District 227; Ms. Bannon, District 233; and Mr. Bean, District 162

Absent: Ms. Braxton, District 163; Mr. Sherman, District 169; Mr. Karwowski, District 170; Mr. Walstra, District 172; and Ms. Edwards, District 194.

STAFF PRESENT

Margie Lenoir, Interim Executive Director, Al Travaglini, Interim Executive Director, were present as well as the following SPEED Staff: Kevin Slattery, Director of Business and Finance; Sharon Curry, Director of Human Resources; Tim Jonke, Director of Technology; April Brown, Principal at PAL and Jessica Chen, Principal at ELC.

RECOGNITION OF VISITORS

Mr. Ray Hauser, Attorney from Hauser Izzo; Mario Planera, Planera Architects; Dan Beatty, Planera Architects; Louise King, Legacy Professionals; Tim Fagan, legacy Professionals.

PRESENTATION – Planera Architects

Mr. Planera and Mr. Beatty presented the findings from the 10-year Life Safety Review. The report included the SPEED campus as well as the Academy for Lifelong Learning campus. There are three categories of issues that are included in the report. Category "A" is urgent and needs to be repaired immediately. Category "B" indicated a required repair, but is not urgent. Category "C" is recommendations that go above and beyond the school code. SPEED did not have any items in category "A." There were a few minor items in category "B," which the Buildings and Grounds staff rectified immediately during the walk through. The category "C" recommendations include:

- Replacement of 45-year-old single-pane windows at an approximate cost of \$190,000
- Replace older wood interior doors that are beginning to deteriorate at an approximate cost of \$90,000
- Replace existing HVAC pneumatic controls with a new modern computer controlled digital system at an approximate cost of \$330,000

Planera Architects will file the approval of the review with IWAS.

Administration will create a timeline for making the recommended improvements.

PRESENTATION – Legacy Professionals

Ms. King and Mr. Fagan presented the FY17 audit findings. Mr. Fagan reviewed the Annual Financial Statement with the Operating Committee. SPEED received an adverse opinion because the presentation of the financial statements is not in accordance with what the Illinois State Board of Education is looking for. Mr. Fagan stated that the way SPEED reports its financial statements is a common way to report. SPEED received a qualified opinion based on its incomplete fixed asset records. SPEED has reached out the appraisal company and is planning to do a new appraisal for FY18. Mr. Fagan will work with Kevin and the appraisal company to make sure that the issues noted in the past are corrected and addressed. All other aspects of the audit received the unmodified opinion from the auditors.

As of June 30, 2017 total assets were approximately \$5.3M. There are no liabilities; therefore the fund balance is also \$5.3M.

There were no significant changes to the footnote disclosures from last year to this year.

Mr. Fagan reviewed the audit communication letter as well as the management recommendation letter with the Operating Committee. Legacy Professionals have made the necessary recommendations to SPEED to reconcile any deficiencies found. SPEED is already working toward reconciling these differences.

This year's audit was a significant improvement from last year's audit. Mr. Fagan commended SPEED for being diligent in making improvements from last year's audit.

Mr. Slattery will prepare a report from the audit findings identifying the issues from the audit and the steps that will be taken to correct them.

EXECUTIVE DIRECTOR'S REPORT

ISC4 was at SPEED on Tuesday to perform a Life Safety inspection. They did a walkthrough with Joe and there were no problems at either of the SPEED buildings.

Our phone systems are repeatedly going down. This has happened 4 times since August. We are currently on an analog system and we need to be placed on a fiber optic system or cable system in order to not have these problems in the future. We are also in the process of getting a

new phone system, which will include redundancy. E-Rate will cover 85% of the cost for our phone services.

There was a generator that broke at SPEED. Joe ordered the necessary parts to fix the generator and it is now operational.

You will be receiving a request to fill out a Statement of Economic Interest from Cook County. Please fill this out and submit to Cook County.

The 2018/2019 budget is being worked on and we will have a preliminary report within the next couple of months.

As we enter the second half of the New Year some of the enrollment is lower than projected. For instance in IND. HS we lost 4 students to full reintegration into their HS. We look forward to the additional placements so that we can maintain our projections as presented at the beginning of the school year.

As the principals and assistant principals are each into their 2nd year with the assigned program we can see each program stabilizing and increasing their overall effectiveness. They each are striving to ensure that the vision that they have for each program is shared throughout the staff. We have been involved in a book study, Monday Morning Leadership, which has been instrumental in assisting each principal to reflect on their practice as it relates to leadership of the program. It is an easy read and I recommend this to you for any of your principals but especially new or stagnated principals. Additionally, SPEED's principals will attend the Effective School Conference while Assistant Principals will attend the PBS Conference. It is our hope that this year of supportive real conversations/discussions with the guidance of the book and conferences will increase our capacity to effectively support staff retention and student progress.

February 9th will be a professional development day at SPEED. We have presenters coming in to work with our staff.

The duties this year have been divided between the two interims. Mr. Travaglini has been working with the Central Office Leadership and Ms. Lenoir has been working with the Principals.

The principals are all in their second full year with their program. Things are going well in all of the programs. The programs are stabilizing and increasing their overall effectiveness for the students.

The principals and assistant principals have been involved in a book study called Monday Morning Leadership. This study has been instrumental in assisting each principal to reflect on their practice as it relates to leadership to their program.

Principals will be attending the Effective Schools conference this year and Assistant Principals will attend the Positive Behavior Support Conference. Through these conferences we will increase our capacity to support staff retention, as well as student progress.

Independence had an awards assembly. Every child was recognized. Their families were there and it was a great experience.

FINANCIAL REPORT

As of December 31, 2017 our Fund Balance is at \$5.2M. We have realized 47% of our projected revenue and we have expended 48% of our budget. Mr. Slattery thanked the districts for the quick turn-around on the tuition payments. Billing seems to be going more smoothly than it was last year.

On the budget summary there is \$23,000 in miscellaneous revenue. This is a rebate from TRS.

The ISIC renewal is approximately \$12,000 higher than last year. This is due to pending legal issues.

We are also asking for your approval on a resolution that will consolidate all of our funds into one fund, which is the Education Fund. ISBE recommends that Co-ops only have one fund.

New equipment has been purchased for OT/PT purposes by amending grants to fund the purchases.

Second quarter IDEA expenditures are being processed. Payments should be going out within the next week.

CONSENT AGENDA

Ms. Jones moved, seconded by Ms. Taylor that the Operating Committee approves the Consent Agenda items A through D as presented.

- A. Personnel Report
- B. Approval of Minutes of Special Meeting of November 27, 2017
- C. Approval of Minutes of January 25, 2018
- D. Approval of Closed Session Minutes of January 25, 2018
- E. Approval of Recurring and Non-Recurring Bills from November, 2017 and December, 2017, and January 2018
- F. Approval of Imprest and Activity Funds from October, 2017 and November, 2017

On a roll call vote: Ayes: Ms. Taylor, District 144; Mrs. Havighorst, District 153; Ms. Huckabee, District 161; Mr. Dixon, District 167; Ms. Jones, District 168; Mr. Turay, District 201U; Ms. King, District 206; Dr. Woods, District 227; Ms. Bannon, District 233; and Mr. Bean, District 162

Nays: None

Motion Carried

NEW BUSINESS

Ms. Huckabee moved, Seconded by Ms. Taylor to approve New Business items A through G, as presented.

- A. Policy Revisions as outlined by the IASB Press Plus Policy Subscription Service

- B. ISIC General Liability Insurance Renewal in the amount of \$50,059
- C. Resolution to Consolidate the Operation and Maintenance Fund, Transportation Fund, and Life Safety Fund to the Education Fund
- D. FY17 Audit Report Approval as presented by Legacy Professionals, LLC
- E. 10-Year Life Safety Review as presented by Planera Architects
- F. Extended School-Year Dates of June 11, 2018 through July 12, 2018
- G. Donation of \$50 Visa gift card from the SPO for the Holiday Party

On a roll call vote: Ayes: Ms. Taylor, District 144; Mrs. Havighorst, District 153; Ms. Huckabee, District 161; Mr. Dixon, District 167; Ms. Jones, District 168; Mr. Turay, District 201U; Ms. King, District 206; Dr. Woods, District 227; Ms. Bannon, District 233; and Mr. Bean, District 162

Nays: None

Motion Carried

CLOSED SESSION

At 8:05 PM Ms. Huckabee moved, seconded by Ms. Taylor that the Governing Board goes into Closed Session to discuss the employment, compensation, and/or performance of a specific employee of SPEED and to discuss pending, probable, and/or imminent litigation, and/or matters regarding students.

Motion carried by voice vote.

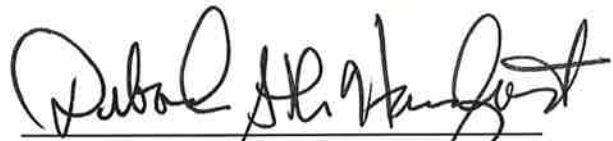
OPEN SESSION

At 8:12 PM, Ms. Huckabee moved, seconded by Ms. Taylor that the Governing Board returns to Open Session.

Motion carried by voice vote.

ADJOURNMENT

Mr. Bean adjourned the meeting at 8:12 PM



Mrs. Deborah Havighorst, Secretary
Lori Koditek, Recording Secretary

Date: 4-12-18



Mr. Ron Bean, President
SPEED Governing Board