AT Referral Packet to Case Manager

Case Manager calls
CATT* (Classroom AT Team) together and
Dist. Rep is notified (if student specific)

Collaboration Meeting of Student’s needs
Review: Checklists
Observations - Documentation

Student’s Needs Not Met
CATT completes
Student Information Guide
Educational Need Guide

Student’s Needs Met
Documentation how observation schedule will occur

CATT & AT Specialist Meet & Review
AT Referral Packet
1. Formulate Recommendations
2. Develop & Implement Plan
3. Designate Trial Period of Documentation

If recommendation involves rental/loan of an AT device,
AT Specialist gets District Rep approval

CATT & AT Review
1. Confirm Plan
2. Evaluate Plan
3. Continue or Develop New Plan

1. Completed AT Referral Packet is sent to AT Specialist by Case Manager
2. AT Specialist conducts environmental observation of student

1. Case Manager calls
CATT* (Classroom AT Team) together and
Dist. Rep is notified (if student specific)

2. AT Specialist conducts environmental observation of student

CATT Periodic Review
1. Confirm Plan
2. Evaluate Plan
3. Continue or Revisit Documentation

Student’s Needs Met
CATT completes
Student Information Guide
Educational Need Guide

Student’s Needs Not Met
CATT & AT Specialist Meet & Review
AT Referral Packet
1. Formulate Recommendations
2. Develop & Implement Plan
3. Designate Trial Period of Documentation

If recommendation involves rental/loan of an AT device,
AT Specialist gets District Rep approval

CATT & AT Review
1. Confirm Plan
2. Evaluate Plan
3. Continue or Develop New Plan

*CATT Team Members
Case Manager (as Designated per District / Building)                      Student (when applicable)
Teacher(s)                                                                 Support Staff
**Parent will be notified (attendance is optional)                        Program Administrator
**District Rep. will be notified (attendance is optional)