

# **SPEED S.E.J.A. #802**

## **OPERATING COMMITTEE MEETING MINUTES**

Regular Meeting  
SPEED Operating Committee  
SPEED Building  
9:00 a.m.

May 19, 2017

### **CALL TO ORDER**

At 9:07 a.m. Mr. Bean called the meeting to order.

### **ROLL CALL**

On roll call the following answered present: Dr. Patterson, 144; Dr. Mitchell, 153; Dr. Popp, 161; Dr. Carmine, 163; Dr. Moore, 167; Dr. Leak, 168; Mr. Smyth, 172; Dr. Cunningham, 201U; Dr. Mansfield, 233; and Mr. Bean.

Absent: Dr. Davis, 162; Dr. Jackson, 169; Mr. Amadio, 170; and Dr. Hahto, 194; Dr. Navarre, 206; Mr. Wright, 227.

### **RECOGNITION OF VISITORS**

Sharon Rossiter, Superintendent, was present as well as the following SPEED staff; Kevin Slattery, Director of Business/Finance; Kristin Elliott, Director of District Services; Sharon Curry, Director of Human Resources; Tim Jonke, Director of Technology; Joe Kekelik, Director of Buildings and Grounds; Linda Wilson, Independence Program Principal, Jessica Chen, ELC Program Principal; Kellie Clark, ELC Program Assistant Principal; April Brown, PAL Program Principal; Nicole Taylor, ALL Program Supervisor; and Janet Nozar, SEA President.

Also present was Mr. Eric Grodsky, Attorney from Hauser Izzo, LLC

### **CLOSED SESSION**

At 9:11 AM Dr. Cunningham moved, seconded by Dr. Patterson that the Operating Committee goes into Closed Session to discuss the employment, compensation, and/or performance of a specific employee of SPEED and to discuss pending, probable, and/or imminent litigation, and/or matters regarding students.

Motion carried by voice vote.

## **OPEN SESSION**

At 9:36 AM, Dr. Popp moved, seconded by Dr. Mitchell that the Operating Committee returns to Open Session.

Motion carried by voice vote.

## **SUPERINTENDENT'S REPORT**

ELC had end of the year Special Olympics Young Athletes event at Marian Catholic High School. All of the Marian students came out to the stands to cheer on our athletes during their opening ceremonies and many of the students helped with the competition.

PAL's Prom is scheduled for this afternoon. Yesterday students had a spa day were volunteers from Mario Tricocci came out to help them get ready for their prom.

Last night was SPEED's retirement and years of service dinner. Some honorees were also presented with scrap books made by their departments. This was SPEED's second year hosting the event and the attendance was double from last year.

There will be no Independence graduation this year due to lack of interest. All of the high school graduates want to graduate at their home high schools. There will be a special awards ceremony on 5/26/17 at 9:00 am with a reception for the families.

One Independence student will not be graduating with their home district. IND will do some special activities for this student and his family including a graduation luncheon at Glenwood Oaks.

ESY hiring and registration is currently taking place. ESY program will be larger this year because some member districts are sending students here for summer programming that are not here during the regular school year. We expect to have close to 400 kids this summer.

Ms. Rossiter and Mr. Slattery have been working together on the FY18 budget. Staffing plan is in place and salaries have been triple checked. Our average class size is just over 10 students per classroom to start.

IDEA Grant allocations will be calculated and provided to your Business Managers and District Reps by the end of the day, Monday. The preliminary number is \$7.9M. We expect it to be a little higher when they come out with the final number.

Most of our districts have been good about spending all of their money. Not every district has spent all of their budgeted money and we have reached out to those districts and spoke to them about their plans. We have submitted an amendment that was approved and are in the process of collecting the final amendments.

Ten of our districts have not satisfied the Maintenance of Effort requirements. We have provided information about that to Superintendents, District Reps, and Business Managers.

Tim Jonke, Director of Technology has done a great job in negotiating the new contract for communications. This new contract will save SPEED nearly \$1,000 per month.

Joe Kekelik, Director of Buildings and Grounds has found a way to save money by replacing fluorescent lightbulbs with led bulbs for an estimated savings of approximately \$20,000 over ten years.

## **FINANCIAL REPORT**

Mr. Slattery stated that tuition reimbursements are coming in steadily from the member districts. We are still waiting for the State to process \$600,000 from the personnel reimbursement. SPEED has billed the districts a little over \$10.5M for the months of August through March. We have realized \$7.6M so far.

The two passenger vans have been ordered. These vans will be funded through the IDEA flow-through grant. The cost will be \$23,411 per van for a total of \$46,822. The amount that was allocated was \$60,000. These vans were purchased through the state purchasing co-op.

In the April budget there is \$120,000 in miscellaneous revenue. This is from the Berkley Risk Insurance rebate that was mentioned at the last meeting.

Mr. Slattery noticed that the interest on investments was lower than it should be so he contacted Mr. Grossi. This is because the revenue and gains had not posted yet. Mr. Grossi will post those numbers by June 30<sup>th</sup>.

A rough draft of the budget was discussed with the Operating Committee. There will be a 2% increase in charges for services. This is due to more services being provided as a request by our member districts (PT, OT, Vision services). At the Northern Illinois Round Table meeting, Kevin discovered that many of special education co-ops are planning on only three personnel reimbursements from the State vs. four like we are accustomed to. Revenue from state will be reduced on average about 33% from the personnel reimbursement.

Budgeted expenditures and benefits will remain the same for FY18. Personnel changes will offset each other and have no budgetary impact. There will be an overall 1% increase in expenditures for FY18.

Ms. Rossiter spoke about how the budget connects to our program expenses and billing. The daily tuition rate is made up of salaries, benefits, independent contractors, purchased services, curriculum, materials, and instructional materials. The personnel reimbursement is subtracted from this cost for each program. The overhead charges are distributed on a per student enrolled basis. The total cost of the program is divided by the number of students enrolled to arrive at an annual rate. The annual rate is then divided by 175 days to get the daily rate for the program. Salaries & benefits are close to 80% of our budget.

IND High School will be starting the year with approximately 18 students that number may go down after the first semester.

ELC continues to grow in their number of students so the number of students may fluctuate throughout the year.

In the DHH program we were anticipating reducing costs for because the number of students has decreased. In the last week we lost two and a half more students. Right now the program can accommodate up to five more students without increasing expenses.

Ms. Rossiter introduced the Elton family from Bambinos Family Restaurant. They have dedicated a lot of time to raising money to help students with Autism. They recently raised over \$15,000 for the SPEED Connections program. They were presented with a certificate of appreciation. SPEED will be buying materials to build sensory rooms and provide professional development for teachers with the funds raised.

### **CONSENT AGENDA**

Dr. Mitchell moved, seconded by Dr. Cunningham that the Operating Committee approves Consent Agenda items A, B, C, and D as presented.

- A. **Personnel Report**
- B. **Approval of Minutes of April 24, 2017**
- C. **Approval of Closed Session Minutes of April 24, 2017**
- D. **Approval of Recurring and Non-Recurring Bills from April, 2017 and May, 2017**

On a roll call vote:

Ayes: Dr. Patterson, 144; Dr. Mitchell, 153; Dr. Popp, 161; Dr. Carmine, District 163; Dr. Moore, District 167; Dr. Leak, 168; Mr. Smyth, 172; Dr. Cunningham, 201U; Dr. Mansfield, 233; and Mr. Bean.

Nays: None

Motion carried.

### **NEW BUSINESS**

Dr. Mitchell moved, seconded by Dr. Cunningham that the Operating Committee approves the New Business items as presented

- A. Approval of the amended FY18 school calendar
- B. Approval of the donation from Bambino's Family Restaurant

On a roll call vote:

Ayes: Dr. Patterson, 144; Dr. Mitchell, 153; Dr. Popp, 161; Dr. Carmine, District 163; Dr. Moore, District 167; Dr. Leak, 168; Dr. Cunningham, 201U; Dr. Mansfield, 233; and Mr. Bean.

Abstain: Mr. Smyth, 172;

Nays: None

Motion carried.

**CLOSED SESSION**

At 10:15 Dr. Leak moved, seconded by Dr. Patterson that the Operating Committee returns to Closed Session.

Motion carried by voice vote.

**OPEN SESSION**

At 9:36 AM, Dr. Patterson moved, seconded by Dr. Cunningham that the Operating Committee returns to Open Session.

Motion carried by voice vote.

**CONSENT AGENDA - CONTINUED**

Dr. Leak moved, seconded by Mr. Smyth to approve the contracts with the following administrative personnel for the 2017-2018 school year.

**E. Administrative Contract Renewal**

Kristin Elliot, Director of Programs & Services  
Kevin Slattery, Director of Business & Finance  
Sharon Curry, Director of Human Resources  
Joe Kekelik, Director of Buildings & Grounds  
Tim Jonke, Director of Technology  
Jessica Chen, Principal Early Learning Center (ELC)  
Kellie Clark, Assistant Principal Early Learning Center (ELC)  
April Brown, Principal Program for Adaptive Learning (PAL)  
Sandra Brown, Assistant Principal Program for Adaptive Learning (PAL)  
Linda Wilson, Principal Independence School  
Amina Payne, Assistant Principal Independence School  
Nicole Taylor, Principal Academy for Lifelong Learning  
Janet DeBruin, Program Supervisor District Programs and Services

On a roll call vote:

Ayes: Dr. Patterson, 144; Dr. Mitchell, 153; Dr. Popp, 161; Dr. Moore, District 167; Dr. Leak, 168; Mr. Smyth, 172; Dr. Cunningham, 201U; Dr. Mansfield, 233; and Mr. Bean.

Nays: None

Motion carried.

**DISCUSSION**

**FY18 Transportation Contract**

Mr. Slattery has spoken to the bus company in an attempt to lower the renewal rate below 7.5%. Other districts are experiencing similar increases. Mr. Smyth mentioned that District 172 went out to bid for bus services this year. The result was two bids being received. One of them was a 40% increase and the other was an 8.2% increase.

The bus companies are saying that they need to increase their rates in order to hire and retain quality employees.

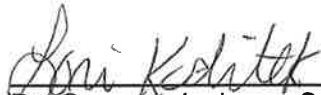
Some co-ops have to do their own routing and billing. SPEED does not have to do that with the current bus company, which saves SPEED some money.

The FY18 bus contract will be placed on June agenda for approval at the 7.5% increase.


**ADJOURNMENT**

At 10:39 AM Dr. Cunningham moved, seconded by Dr. Patterson that the meeting be adjourned.

Motion carried by voice vote

  
\_\_\_\_\_  
Dr. Gregory Jackson, Secretary  
Lori Koditek, Recording Secretary

Date: 6-15-17

  
\_\_\_\_\_  
Mr. Ron Bean, President  
SPEED Operating Committee