

SPEED S.E.J.A. #802

GOVERNING BOARD MEETING MINUTES

Regular Meeting
SPEED Governing Board
Zoom Teleconference
7:00 p.m.

August 25, 2022

CALL TO ORDER

Mr. Bean called the meeting to order at 7:05 p.m.

ROLL CALL

On roll call the following answered present: Ms. Carlene Matthews, District 144; Ms. Deborah Havighorst, District 153; Ms. Christina Vlietstra, District 161; Mr. Ron Bean, District 162; Dr. Christina Dupee, District 163; Ms. RaDonna Brown, District 168; Ms. Katherine Kelly, District 170; Ms. Karen King, District 206 and Cheryl Coleman, District 227

Absent: Mr. John Dixon, District 167; Mr. Samuel Lawrence, District 169; Mr. Roger Sons, District 172; Ms. Susan Edwards, District 194; Dr. Todd Hall, District 201U and Ms. Michelle Hoereth, District 233.

Dr. Halliman, Superintendent was present as well as the following SPEED Staff: Ms. Brenda Murillo, Director of Business and Finance; Ms. Sonya Douglas, Director of Human Resources; Mr. Gregory Furgason, Director of Technology; Mr. Joe Kekelik, Director of Building and Grounds and Program Supervisor, Ms. Sue Janacek. Principals: Ms. April Spencer, Ms. Linda Wilson and Mr. Kevin Johns

Also present: Mr. Eric Grodsky, Attorney from Izzo, Petrarca, Gleason & Stillman, LLC

RECOGNITION OF VISITORS

None

SUPERINTENDENT'S REPORT

Dr. Halliman welcomed the Operating Committee back to in-person meetings and updated the board on the following items:

Administrative Retreat

The leadership team took part in our annual Administrator Retreat on August 2 – 6 at the Oakbrook Hills Resort and Conference Center in Oakbrook, IL. We also include a Leadership Academy training for our leadership team annually at the retreat. This year's academy began with Dr. Sklar from the University of St. Francis who facilitated team building sessions. The principals also presented to the team on their 30 Plan as well as their School Improvement Plan. There was also training from each department (Technology, Business, Buildings and Grounds and Human Resources). We also enjoyed a fun time at bowling and the "Paint and Sip." The last day the team worked on planning and work groups. The Admin. Academy was on "Communication Strategies" and was presented by Dr. Courtney Orzel. All administrators have what they need to maintain their license.

Opening Day Institute

Dr. Halliman shared that our opening Institute Days were August 11-12, 2022. Dr. Halliman stated that over the last few years we have started the year with intentional themes. The first year was: "Transformation Begins with You." The next year, our them was "Level Up." We went into COVID and maintained our theme to "Level Up 2.0"! Last year the theme was "Pivot with Purpose, Cultivating Growth Mindsets." Dr Halliman reviewed her Opening Day presentation to the staff which included a high-level overview our Goals and Outcomes for the year. Dr. Halliman shared that as a result of her accident, one thing she learned to give to herself in her healing process was grace. Upon her return to work, found herself engaging in conversation with her staff and others about extending grace to others or even themselves. As a result of these discussions, we landed on this year's theme: "Blooming with Grace, The Seeds You Plant Matter!" The day was well received, and we received positive feedback from staff. The gifts that were given to staff will be provided to each Board member at our next in-person meeting.

Assistant Principal – Independence Elementary

Dr. Halliman shared that our new Assistant Principal at Independence Elementary School is Ms. Emily Rylander. All principals present introduced themselves to the Board.

PRESENTATION – ESY RECAP

Ms. Sue Janacek – Program Supervisor, District Services

Ms. Janacek shared that the theme for ESY this year was "Gardening, It's Not Easy Being Green." The enrollment this was 177 students which is largest enrollment since the pandemic. The ALL program had nine students, ELC students had eighty-three students. Independence had twenty-two students and PAL had sixty-three students.

Ms. Janacek shared that last year we had a hybrid of students on and off campus but this year all students were physically present with the exception of occasional pauses if there were any COVID cases in the classroom. The majority of the ESY program was on campus.

ESY planning committee began meeting on April 6, 2022, to bring all of the components together. Online registration was from April 15 – mid-May. On June 1, we conducted staff orientation including housekeeping issues, related services met to develop their caseload and classroom set up time. June 2 was the first students. ESY ran from June 2 - July 2, 2022.

Ms. Janacek reviewed the curriculum and STEM activities that were offered. The student activities included homemade Chia pets, a rain cloud in a jar and built a bee habitat that they could hang outside. The ALL program had an extensive garden.

Ms. Janacek said that there are various pieces of curriculum that are standard amongst our programs namely, the McGraw Hill Reading Mastery, Corrective Reading and Number World. We also had the Unique Learning System and the Committee for Children 2nd Step.

Ms. Janacek reported that we do have data collection information namely staff attendance documentation and student information. In order to keep social distancing, staff would check in by a Google form when they arrived and when they checked out. This allowed the secretaries to check staff attendance safely and make sure that ESY was documented appropriately. We also kept up with the student logs via Google. These logs enable every team member to document activity in one place.

Ms. Janacek share photos of the students at work/play. The students really enjoyed ESY. Ms. Vlietstra stated that she lives near the Academy and saw the gardens being planted and thought it was a great opportunity for the students. Dr. Halliman indicated that we had a volunteer company to come and build the new planting gardens you see.

PRESENTATION – 2022/2023 BUDGET

Ms. Murillo share a PowerPoint presentation with the board which shared a breakdown of revenue sources which were:

- Local Funds 81%
- State 09%
- Federal Funds 10%.

Our biggest expenditures are made up of salaries and benefits at 71% which includes a 3% increase in salaries and a 10% increase in health benefits. Purchased services make up 19%, supplies and materials at 5%.

Ms. Murillo proposed a \$18,713,019 budget for the 2022-2023 school year. Ms. Murillo clarified that the ESSER funding we received last year was for two years, so the monies have been rolled over.

Dr. Halliman stated that we received notice from ISBE that we are slated to receive \$290k for the retention of Special Education teachers. It appears that this will also be issued over a two year period. It has not been released in the IWAS system for us to see what the parameters are going to be but they did give us this dollar amount. This will be in addition to what has been presented tonight. This was not included because we do not know what the parameters are but are very happy to receive these funds.

FINANCIAL REPORT

Budget Summary

At the end of June, we have received 74% of our revenues and have spent 76% of the budget. At the end of the current month there were \$582k in outstanding invoices. An email to the district reps and superintendents.

At the end of July, we have received 4% of the revenues and have spent 3% of the budget. Additionally, the FY23 Membership Dues billing was sent in July. The ESY billing will be sent at the end of August and the first tuition billing is scheduled for September.

Ms. Murillo reported on a new partnership with the University of Illinois Extension Educators through the SNAP program. They reached out to us to see if we would like to take part in a pilot food share program to help increase healthy eating and physical activity. We will receive free support and resources to run this program. The training was conducted (8/17). This program will begin at once upon receipt of the equipment.

We were notified in July, by our Director of Human Resources, that there was an area giving out free supplies. Principal Payne, from the ALL Program, went out to pick up the supplies.

Lastly, TRS and Voya will be on site September 28, 2022. This is an afterwork event. TRS will be here to provide services to members and Voya will be here to supply information on the Supplemental Savings Plan.

Dr. Halliman stated if anyone was member of TRS they should have received an email stating that they were going to be hosting TRS meetings across the state. There is a hyperlink within the email that show where the in-person meetings will be held. SPEED was the only location in the South Cook area hosting an in-person meeting. We shared this information with the Superintendents. Any employee that is a TRS member is eligible to attend.

Mr. Bean reiterated that this information was shared with the Superintendent's last week and should be advertised within the member districts.

Ms. Matthews asked for clarification on the purpose of \$290 million, was it just for teachers and can it be used anywhere? Dr. Halliman stated that they have not given specific information at this time. She does think it is for retention of SPED teachers whether within SPED schools or in Regular Ed. Districts because they have Special Education teachers as well.

CLOSED SESSION

At 7:32 p.m. Ms. Deborah Havighorst, District 153 moved, seconded by Ms. Carlene Matthews, District 144 that the Governing Board that pursuant to the Open Meetings Act Section 2(c)(1), Section 2(c)(10) and Section 2(c)(11) the Governing Board goes into closed session to discuss the employment, compensation, and/or performance of a specific employee of SPEED and or matters regarding students.

On roll call vote: Ms. Carlene Matthews, District 144; Ms. Deborah Havighorst, District 153; Ms. Christina Vlietstra, District 161; Mr. Ron Bean, District 162; Dr. Christina Dupee, District 163; Ms. RaDonna Brown, District 168; Ms. Katherine Kelly, District 170; Ms. Karen King, District 206 and Cheryl Coleman, District 227

Absent: Mr. John Dixon, District 167; Mr. Samuel Lawrence, District 169; Mr. Roger Sons, District 172; Ms. Susan Edwards, District 194; Dr. Todd Hall, District 201U and Ms. Michelle Hoereth, District 233.

Nays: None

9. CONSENT AGENDA

Ms. Cheryl Coleman, District 227 moved, seconded by Ms. Karen King, District 206 that the Governing Board ratifies the approval of the Consent Agenda items A, B, C, D and E as approved by the Operating Committee at its June 16, 2022, meeting.

- A. Personnel Reports
- B. Approval of Minutes of July 21, 2022
- C. Approval of Closed Session Minutes of July 21, 2022
- D. Approval of Recurring and Non-Recurring Bills for July and August 2022
- E. Approval of Imprest and Activity Funds – July 2022

On roll call vote: Ms. Carlene Matthews, District 144; Ms. Deborah Havighorst, District 153; Ms. Christina Vlietstra, District 161; Mr. Ron Bean, District 162; Dr. Christina Dupee, District 163; Ms. RaDonna Brown, District 168; Ms. Katherine Kelly, District 170; Ms. Karen King, District 206 and Cheryl Coleman, District 227

Absent: Mr. John Dixon, District 167; Mr. Samuel Lawrence, District 169; Mr. Roger Sons, District 172; Ms. Susan Edwards, District 194; Dr. Todd Hall, District 201U and Ms. Michelle Hoereth, District 233.

Nays: None

10. **NEW BUSINESS**

A. Budget Approval

Ms. Deborah Havighorst, District 153 moved, seconded by Ms. Carlene Matthews, District 144 that the Governing Board ratify the FY22-23 Budget for SPEED S.E.J.A. District #802 as approved by the Operating Committee at its August 18, 2022, meeting.

On roll call vote: Ms. Carlene Matthews, District 144; Ms. Deborah Havighorst, District 153; Ms. Christina Vlietstra, District 161; Mr. Ron Bean, District 162; Dr. Christina Dupee, District 163; Ms. RaDonna Brown, District 168; Ms. Katherine Kelly, District 170; Ms. Karen King, District 206 and Cheryl Coleman, District 227

Absent: Mr. John Dixon, District 167; Mr. Samuel Lawrence, District 169; Mr. Roger Sons, District 172; Ms. Susan Edwards, District 194; Dr. Todd Hall, District 201U and Ms. Michelle Hoereth, District 233.

Nays: None

11. **OLD BUSINESS**

A. Food Service Contract Update – Dr. Halliman mentioned that Ms. Murillo was contacted by Preferred Meals. They want to amend the contract and charge a higher rate. Ms. Murillo and Dr. Halliman have met Preferred Meals them twice now via Zoom. The reason is that they have a new parent company. They are redoing their financial budget. Additionally, ISBE has increased the reimbursement amount.

We have asked them to submit something in writing. She further stated that she informed Preferred Meals that this was not her decision because the Board voted on this action already. We have an existing contract, and we want them to fulfil their obligation. We shared with Operating Committee and the Operating Committee was not interested in them coming back to present to us because we have an existing contract. We shared with the vendor and the ball is now in their court. We have not heard from the vendor at this point.

Mr. Bean stated that the Superintendents were very adamant about them not coming back to present.

Dr. Halliman stated that she needed to circle back and add a few notes she omitted during her Superintendent report.

Dr. Halliman shared that Dr. Courtney Orzel was our Keynote speaker and presented on "Finding Your Why". We also had Dr. Sklar from the University of St. Francis who conducted some teambuilding activities with our programs. Our District Services department conducted facilitated IEP training to teachers and related services staff. We had specific paraprofessional training on data collection that what presented by two of our assistant principals. Our Technology Department presented workshops on a Google Bootcamp. We also had some fun and selfcare with an instructor that taught some line dancing.

Dr. Halliman also shared that the updated tuition rates are within Ms. Murillo's finance documents along with the addendum for Purchased Services. There is a 3% increase there. We also

increased the percentage from 10% to 15% for any out of district schools that want to be in our program.

AUDIENCE TO VISITORS

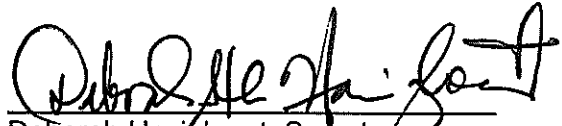
None

INFORMATION ITEMS

Student Enrollment Report

ADJOURNMENT

Mr. Bean adjourned the meeting at 7:54 p.m.



Deborah Havighorst, Secretary
Cassandra Giles, Recording Secretary

Date: 10/27/2022



Mr. Bean, President
SPEED Governing Board