

# **SPEED S.E.J.A. #802**

## **OPERATING COMMITTEE MEETING MINUTES**

Regular Meeting  
SPEED Operating Committee  
Zoom Teleconference  
9:00 a.m.

February 10, 2022

### **CALL TO ORDER**

At 9:02 a.m. Mr. Bean called the meeting to order.

### **ROLL CALL**

On roll call the following members answered present: Ms. Theresa Smith, 144; Ms. Kathy Schaefflein 153; Dr. Smith, 161 (arrived at 9:16 a.m.); Ms. Duskey, 162; Ms. Lindsay, 167; Dr. Leak, 168; Dr. Jackson, 169; Ms. Jill Raymond, 170; Dr. Frusher, 194; Ms. Belotti, 201U; Dr. Harris, 227; Dr. Mansfield, 233 (arrived at 9:07) and Mr. Bean.

Absent: Dr. White, 163; Dr. Sutton, 172 and Dr. Navarre, 206

Dr. Halliman, Superintendent was present as well as the following SPEED Staff: Ms. Brenda Murillo, Director of Business and Finance; Ms. Vanessa Duffin, Director of Human Resources; Dr. Maureen White, Director of District Services; Ms. Sue Janacek, Programs and Services; Mr. Gregory Furgason, Director of Technology and Principals: Ms. April Brown and Ms. Amina Payne.

Also present was Mr. Eric Grodsky, Attorney from Petrarca, Gleason & Boyle and Izzo, LLC.

### **RECOGNITION OF VISITORS**

Ms. Renada Hardy, SEA Union President and Ms. Betsy Allen, Miller Cooper & Company, Ltd.

### **SUPERINTENDENT'S REPORT**

Dr. Halliman provided a COVID-19 update related to the recent Temporary Restraining Order. Currently, because we were not a named party, SPEED's plan is to continue with our existing COVID-19 mitigating measures and protocols. Dr. Halliman shared that she sent a letter to both Boards, Staff members and families explaining that masks are required in school and on transportation. We are still providing weekly COVID testing and will continue with excluding individuals who are close contacts as applicable. She concluded stating that we will continue to monitor and respond as necessary.

Dr. Halliman shared that ISBE has offered a number of webinars under the December Child Count. She reminded the districts that the December 1 snapshot is due February 23, 2022. She further stated that this is important because their IDEA grant and other things are predicated on this.

### **Health/Life Safety Report**

Dr. Halliman stated that a copy of the Health and Life Safety report is included in the board packet under information items. She reported that that SPEED did not receive any violations in our FY22 Health/Life Safety Report. She further thanked the Building & Ground Director, Mr. Joe Kekelik and the entire Building and Grounds team for their hard work and dedication ensuring clean, safe, and healthy buildings.

### **Appointment**

Dr. Halliman reported that she has been appointed by our State Superintendent, Dr. Carmen Ayala, as a Board of Trustee for the Illinois Math and Science Academy as a representative of secondary education.

### **PRESENTATION – AUDIT REPORT**

Presenter: Ms. Betsy Allen, Miller Cooper & Company, Ltd.

Ms. Allen stated will review the things that might be a little different in the deliverables and the required communications in the management letter that was issued. She further shared that she met previously with Dr. Halliman and Ms. Murillo to review the documents that are being presented. The items that were presented are the Annual Financial report, which is on a cash basis and has been filed with ISBE. Also issued were the required communication to the Board letter and the Management letter.

Ms. Allen stated that the Management letter did include one control deficiency and management advice. The deficiency found was that the signature of the previous business manager was left in the system for a couple months after he was no longer employed. Management has responded to this deficiency and the response is included in the Management letter. The management advice included is standard with regard systems security.

Dr. Jackson asked if the Annual Financial Report was shared? It was determined the document was not uploaded and would be sent to the Board immediately following the meeting.

Ms. Belotti asked to Ms. Allen to clarify what the no response from management refers to? Ms. Allen stated that management provided a response to the deficiency ensuring this would not happen again in the future. This response is included in the letter.

Mr. Bean asked if there is any matter that Ms. Allen would like to bring to the board out of the presence of Administration? Ms. Allen replied no.

Ms. Lindsey asked if they would receive a copy of the Annual Financial report? Dr. Halliman said they would immediately after the meeting.

Mr. Bean asked if it would be appropriate to vote on the acceptance of the audit until the next board meeting? Dr. Halliman stated that it would be fine in that the Governing Board does not meet in February.

Ms. Allen stated that if after receiving the Financial report, there are any questions, please reach out.

Dr. Jackson asked if the reports should be sent out in advance going forward? Dr. Halliman assured that we would send these out in advance of the meeting.

### **FINANCIAL REPORT**

- Ms. Murillo reported that at the end of January we receive 37% of our revenue and expended 42% of our budget. Our expenses include slightly more than \$200k in ESSER expenditures for which we have not received reimbursement. As of February 9, we received \$146,318 of invoices that is 1 day or more past due. We also have \$1,021,000 currently due. We expect to receive this money by the end of the month.
- Ms. Murillo reported that we applied for the Emergency Connectivity Grant for 100 iPads as reported last month and we have been awarded \$32,900. We have until June 2022 to expense this amount. We also just received notification that we have been awarded a \$50k grant for school maintenance project. This is a dollar-per-dollar match grant.

### **CLOSED SESSION**

At 9:20 a.m., Dr. Smith moved, seconded by Dr. Frusher that pursuant to the Open Meetings Act Section 2(c)(1), Section 2(c)(10) and Section 2(c)(11) the Operating Committee goes into closed session to discuss the employment, compensation, and/or performance of a specific employee of SPEED and or matters regarding students. Any items needing approval will be voted on during open session.

On a roll call vote: Ms. Theresa Smith, 144; Ms. Kathy Schaefflein 153; Dr. Smith, 161; Ms. Duskey, 162; Ms. Lindsay, 167; Dr. Leak, 168; Dr. Jackson, 169; Ms. Jill Raymond, 170; Dr. Frusher, 194; Ms. Belotti, 201U; Dr. Harris, 227; Dr. Mansfield, 233 and Mr. Bean.

Absent: Dr. White, 163; Dr. Sutton, 172 and Dr. Navarre, 206

Nays: None

### **CONSENT AGENDA**

Dr. Jackson moved, seconded by Dr. Leak that the Operating Committee approves the Consent Agenda items A through E as presented.

- A. Personnel Report
- B. Approval of Minutes of January 20, 2022
- C. Approval of Closed Session Minutes of January 20, 2022
- D. Approval of Non-Recurring and Recurring Bills
- E. Imprest and Activity Funds

On a roll call vote: On a roll call vote: Ms. Theresa Smith, 144; Ms. Kathy Schaefflein 153; Dr. Smith, 161; Ms. Duskey, 162; Ms. Lindsay, 167; Dr. Leak, 168; Dr. Jackson, 169; Ms. Jill Raymond, 170; Dr. Frusher, 194; Ms. Belotti, 201U; Dr. Harris, 227; Dr. Mansfield, 233 and Mr. Bean.

Absent: Dr. White, 163; Dr. Sutton, 172 and Dr. Navarre, 206

Nays: None

## **NEW BUSINESS**

### **A. FY21 Audit Report Approval**

Dr. Jackson moved, seconded by Dr. Frusher that the Operating Committee table New Business Item 9A, FY21 Report Audit Approval, until the next Operating Committee Meeting and have received the Financial report.

Motion carried by voice vote.

### **B. Extended School Year Dates**

Dr. Jackson moved, seconded by Dr. Frusher That the Operating Committee approve the dates of June 02, 2022 - July 07, 2022 for the 2021-2022 Extended School Year Program as recommended by the Superintendent.

On a roll call vote: On a roll call vote: Ms. Theresa Smith, 144; Ms. Kathy Schaefflein 153; Dr. Smith, 161; Ms. Duskey, 162; Ms. Lindsay, 167; Dr. Leak, 168; Dr. Jackson, 169; Ms. Jill Raymond, 170; Dr. Frusher, 194; Ms. Belotti, 201U; Dr. Harris, 227; Dr. Mansfield, 233 and Mr. Bean.

Absent: Dr. White, 163; Dr. Sutton, 172 and Dr. Navarre, 206

Nays: None

## **OLD BUSINESS**

### **Transportation Update**

Dr. Halliman stated that she received an e-mail from the transportation company regarding some problems they are encountering in transporting our Independence students. She stated that she will be meeting with Atty. Grodsky later today and try to collaborate with the bus company to make sure our students are transported.

## **INFORMATION ITEMS**

Student Enrollment Report – Dr. Halliman reported that student enrollment is up by one student and we are trending upward.

Health and Life Safety – Dr. Halliman stated that the Health and Safety report that was talked about earlier was attached for their review.

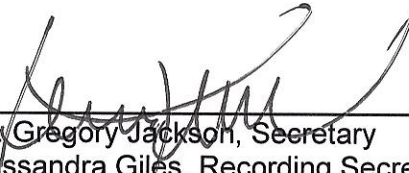
Mr. Bean asked Dr. Halliman to express the Board's appreciation to the head of the Operations and Maintenance crew for this report.

## **AUDIENCE TO VISITORS**

None

**ADJOURNMENT**

Mr. Bean adjourned the meeting at 9:39 a.m.

  
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Dr. Gregory Jackson, Secretary  
Cassandra Giles, Recording Secretary

Date: \_\_\_\_\_

  
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Mr. Bean, President  
SPEED Operating Committee