

# **SPEED S.E.J.A. #802**

## **OPERATING COMMITTEE MEETING MINUTES**

Regular Meeting  
SPEED Operating Committee  
Zoom Teleconference  
9:00 a.m.

February 18, 2021

### **CALL TO ORDER**

At 9:00 a.m. Mr. Bean called the meeting to order.

### **ROLL CALL**

On roll call the following members answered present: Ms. Hardmon, 144 (arrived at 9:02 a.m.); Dr. Mitchell, 153; Dr. Smith, 161; Ms. Dusky, 162; Dr. White, 163 (arrived at 9:12 a.m.); Ms. Lindsay, 167; Dr. Leak, 168; Dr. Jackson, 169; Dr. Sutton, 172; Ms. Belotti, 201U (arrived at 9:02 a.m.) Dr. Navarre, 206; Dr. Harris, 227; Dr. Mansfield, 233 (arrived at 9:23 a.m.) and Mr. Bean.

Absent: Mr. Amadio, 170 and Dr. Frusher, 194

Dr. Halliman, Superintendent was present as well as the following SPEED Staff: Ms. Brenda Murillo, Director of Business and Finance; Ms. Vanessa Duffin, Director of Human Resources; Dr. Maureen White, Director of District Services; Ms. Sue Janacek, Programs and Services; Mr. Gregory Furgason, Director of Technology, Mr. Joseph Kekelik, Buildings and Grounds Director; Principals: Ms. April Brown, Ms. Amina Payne, Ms. Nicole Taylor and Ms. Linda Wilson.

Also present: Mr. Ray Hauser, Attorney from Hauser, Izzo, Petrarca, Gleason & Stillman, LLC

### **RECOGNITION OF VISITORS**

Ms. Jane Cornelius, Union President was in attendance.

### **SUPERINTENDENT'S REPORT**

- Vaccination Update

Dr. Halliman stated that we have consistently been working with our staff members as we get links from Ms. Vanessa Kinder or directly from the Cook Public Health Department. She also stated that there were 3 on-site partnerships that are working in collaboration with us. Chicago Heights, SD #170 provided vaccinations for 30 of our staff members. Prairie Hill SD #144 also provided vaccinations for some of our staff that are housed in their satellite programs. Lastly, Cottage Grove Health Center in Ford Heights reached out to us and we sent staff to them for vaccinations for two days. Out of approximately 148 people that responded to our survey, 19% (28) indicated that they were not interested in receiving a vaccination. At the time of the survey, approximately 40 of our staff members had either 1 or 2 appointments already scheduled. All staff members (80) that indicated that they would like to participate in the on-site vaccination partnerships with either of those three entities have been vaccinated.

Dr. Halliman expressed her thanks to those individuals that included SPEED. We currently don't have any staff members right now that wanted a vaccination and has not

received one. The latest e-mail that was sent to the staff was from Thornton Fractional South.

- We are currently working with the District Reps on projected enrollment for ESY. We are also working on projected enrollment numbers for next school year. Per the new IGA, we have a mid-March deadline date to obtain the numbers from each school district. This then allows us later on in this school year to provide rates for next school year.
- IEP Software Update

Dr. Halliman reported that this is not an agenda item this month but will be on the agenda next month. The team working on this has concluded their efforts in sourcing a new vendor to replace our current IEP software system. Mr. Greg Furgason, Director of Technology is the team lead on this project. The two finalists are Easy IEP and Embrace. Our member districts either use Easy IEP or Embrace (50/50). Dr. Halliman informed the board that the recommendation should be on the Board Packet next month.

- Dr. Halliman reported that she has consistently been providing updates via the SPEEDY Board Briefs and in the Board meetings on some big-ticket projects that we have been working on at SPEED namely the IEP software system and the liability insurance which has concluded. The next two items on the agenda are the food service bid and the auditor selection. We are currently working with ISBE on the food service bid and this should be forthcoming in a few months. Dr. Halliman stated there is an item listed in Old Business to provide an update on the auditor quotes.

### **FINANCIAL REPORT**

Ms. Murillo reported that at the end of January we received 47% of our revenue and we expended 50%

### **CLOSED SESSION**

At 9:08 a.m., Dr. Jackson moved, seconded by Dr. Navarre that pursuant to the Open Meetings Act Section 2(c)(1), Section 2(c)(10) and Section 2(c)(11) the Operating Committee goes into closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; the placement of individual students in special education programs and other matters relating to individual students; and pending, probable and/or imminent litigation matters.

On a roll call vote: Ms. Hardmon, 144; Dr. Mitchell, 153; Dr. Smith, 161; Ms. Dusky, 162; Ms. Lindsay, 167; Dr. Leak, 168; Dr. Jackson, 169; Dr. Sutton, 172; Ms. Belotti, 201U; Dr. Navarre, 206; Dr. Harris, 227 and Mr. Bean.

Nays: None

Absent: Absent: Dr. White, 163; Mr. Amadio, 170; Dr. Frusher, 194 and Dr. Mansfield, 233

### **CONSENT AGENDA**

Dr. Leak moved, seconded by Dr. Jackson that the Operating Committee approves the Consent Agenda items A, B, C, D and E as presented.

A. Personnel Report

- B. Approval of the January 21, 2021 Operating Committee Meeting Open Session Minutes
- C. Approval of the January 21, 2021 Operating Committee Closed Session
- D. Approval of Non-Recurring and Recurring Bills
- E. Imprest and Activity Funds

On roll call vote: Ms. Hardmon, 144; Dr. Mitchell, 153; Dr. Smith, 161; Ms. Dusky, 162; Dr. White, 163; Ms. Lindsay, 167; Dr. Leak, 168; Dr. Jackson, 169; Dr. Sutton, 172; Ms. Belotti, 201U; Dr. Navarre, 206; Dr. Harris, 227 and Mr. Bean.

Abstain: Dr. Mansfield, 233

Absent: Mr. Amadio, 170 and Dr. Frusher, 194

### **NEW BUSINESS**

- None

### **OLD BUSINESS**

Auditing Firm Search Update, Non-actionable Item

Dr. Halliman reported that Legacy Auditing firm, who previously reported that they were no longer doing school audits after FY20/21, told Ms. Murillo that they would be submitting an engagement letter for FY21/22. Dr. Halliman stated that she reached out Mr. Colin Thompson, the lead auditor for this years' audit, for clarification. Mr. Thompson stated that Legacy is actually continuing with school audits. Dr. Halliman then reached out to Beth Lindsay and Bob Grossi and they also were unaware that Legacy was still providing this service to schools.

Dr. Halliman stated that she wanted to inform the Board that even though we have received quotes from other auditing vendors. After Ms. Louise King retired, several of Legacy partners had a meeting mid-summer and decided to continue with school audits because ISBE has now relaxed some of their requirements for auditors.

Mr. Thompson did submit a quote for next year at a flat rate of \$19,000 which is the same amount as this year. We have requested some history of our tenure with Legacy. Per his records, we have maintained a relationship with them since 2003 but it may be longer than this, but he did not have record.

Dr. Halliman stated she committed to having the auditors on the agenda, but we did not have this information available and that the Governing Board was made aware of this information because it was presented to us before their last meeting.

Mr. Bean asked Dr. Halliman if she plans to return to the board at the next meeting with a recommendation letter to approve the engagement letter with Legacy? Dr. Halliman stated that she would like to maintain our relationship with Legacy because they know us. We've been with them at least since 2003 but perhaps longer.

Mr. Bean asked Dr. Halliman if next month she would come back with a request to approve the engagement letter with Legacy? She stated that was correct.

Mr. Bean further stated that he spoke with Dr. Halliman and she is preparing her goals for next year and this would be an agenda item for the March meeting based on the actions of the Personnel Committee.

**INFORMATION**

- Student Enrollment Report

Dr. Halliman stated that the report they receive each month on the actual number of students that are enrolled in our programs, however what is not reflected here is the number of students that we actively have on case loads that we are serving within our member districts. That number is 214 students. This number could include OT or Speech services that we are providing to students that are in your schools. We would like to reflect this number on our enrollment because they are on our caseloads and we have a number of staff that are deployed out to your districts but that is not reflected on the current report. We are working with Technology to figure out how to include those students on this Student Enroll report, hopefully by next month.

**AUDIENCE TO VISITORS**

None

**ADJOURNMENT**

Mr. Bean adjourned the meeting at 9:30 a.m.



\_\_\_\_\_  
Dr. Gregory Jackson, Secretary  
Cassandra Giles, Recording Secretary

Date: 4-24-2021



\_\_\_\_\_  
Mr. Bean, President  
SPEED Operating Committee