

SPEED S.E.J.A. #802

GOVERNING BOARD MEETING MINUTES

Regular Meeting
SPEED Governing Board
Zoom Teleconference
7:00 p.m.

August 26, 2021

CALL TO ORDER

Ms. Havighorst called the meeting to order at 7:36 p.m.

ROLL CALL

On roll call the following answered present: Ms. Carlene Matthews, District 144; Ms. Deborah Havighorst, District 153; Ms. Vlietstra, District 161; Dr. Christina Dupee, District 163; Mr. John Dixon, District 167; Ms. Tammy Jones, District 168; Mr. Samuel LaWrence, District 169; Ms. Karen King, District 206; and Ms. Michelle Hoereth, District 233

Absent: Mr. Ron Bean, District 162; Mr. Sons, District 172; Ms. Susan Edwards, District 194; Dr. Todd Hall, District 201U; and Ms. Cheryl Coleman, District 227

Dr. Halliman, Superintendent was present as well as the following SPEED Staff: Ms. Brenda Murillo, Director of Business and Finance; Ms. Vanessa Duffin, Director of Human Resources; Dr. Maureen White, Director of District Services; Mr. Gregory Furgason, Director of Technology; Mr. Joe Kekelik, Director of Buildings and Grounds, Ms. Sue Janacek, Program Supervisor and Principals: Ms. April Brown, Ms. Nicole Taylor, Ms. Linda Wilson and Ms. Amina Payne.

Also, present: Mr. Eric Grodsky, Attorney from Hauser, Izzo, Petrarca, Gleason & Stillman, LLC via Zoom.

RECOGNITION OF VISITORS

None

SUPERINTENDENT'S REPORT

Administrative Retreat

Dr. Halliman reported that the leadership team participated in the Annual Administrator Retreat which was 3 days. The retreat was held in Oakbrook, IL. Each district administrator presented. Principals presented their 30-day plan. We also had a presentation by Dr. Courtney Orzel on Principal Evaluations and Best Practices as well as presentation from Attorney Robert Riley from Robbins and Schwartz on Employee Discipline.

The retreat agenda included two teambuilding activities that were a lot of fun. The first one was an onsite murder mystery. The second activity entitled, "The Art of Good Eating", was an onsite cooking activity. The team went to a facility as a group and actually prepared our own food to eat together.

Summer Learning Academy

Dr. Halliman gave kudos to Dr. White and her team as we hosted our first Learning Academy for our teachers. This was a three-day event prior to Institute Day on August 9 – 11, 2021. The focus this year was curriculum training which aligns with our district goals in which we are to consistently use Common Core Standards to ensure we are align our assessments. There

were common core state standard offerings. We had also offered Unique Learning System training for teachers that teach our low incident students. There are built in assessments and staff are planning to attend assessment training on September 24, 2021.

Dr. Halliman reported that the Summer Academy was well attended.

- 14 teachers attended the Common Core State Standards
- 17 teachers attended the Unique training
- All Principals attended the trainings

Dr. White invited the district reps and principals to the trainings as well.

Opening Day

Dr. Halliman shared that the kick-off for our opening Institute Day was held August 12-13, 2021. Dr. Halliman reviewed the themes from prior years and introduced our new theme for this year: "Pivot with Purpose, Cultivating Growth Mindsets". Dr. Halliman shared that she addressed the staff on this theme focusing on our Goals and Outcomes for the year.

Fall Opening Plan

Dr. Halliman stated that the Governing Board was already aware of the Fall Opening plan as it was presented in July and included the universal masking and 3 feet social distancing. Nothing has really changed for us. A new mandate has been released regarding mandated vaccination or weekly testing. We had already secured the BinaxNOW testing last year, and we would like to add the Shield testing which is a weekly test which is in this Board Packet.

Anticipated Enrollment

Dr. Halliman reported that we are roughly at 220 students enrolled. We started off around this same number last year and quickly moved up into the 300s. We are definitely anticipating that number to increase and then some as enroll increases in each member district as well.

Dr. Halliman stated that there is a mandate that if there is a medical reason that a student cannot attend in person, then we are to offer remote learning for any exemptions for medical. We had 5 requests and 4 are taking advantage.

PRESENTATION – ESY RECAP

Ms. Sue Janacek – Program Supervisor, District Services

Ms. Janacek provided a recap of our Summer School program for the 2020/2021 school year. The Extended School Year (ESY) theme was "Under the Sea". Last summer ESY program was fully remote, and we had an enrollment of 120 remote students. This summer we had a hybrid model with some students in class for 2 days a week and some students fully remote. We had an enrollment of 165 students. 9 Students were enrolled in the ALL program, 67 in ELC, 20 students in IND and 59 students at PAL.

We began the ESY process in early Spring preparing the parents to accept the hybrid and provide them with the information. We also sent out reminder calls. We had remote registration through Google Forms and parents could also call in and have the program secretaries assist them. We sent out an ESY reminder robocall and we culminated with our staff orientation on June 3 in preparation for ESY. Staff was on site from 8:00 a.m. – 4:00 p.m. We had an orientation time and time to prepare their classrooms.

Our student attendance dates were June 7 – July 8. The students were in attendance from 8:15 a.m. – 12:15 p.m., Monday through Thursday. We had an A/B hybrid model. Hybrid A attended Monday and Tuesday while Hybrid B attended Wednesday and Thursday. Our fully remote students attended from home all 4 days.

The ESY theme this year, Under the Sea, included a variety of theme lessons to address ocean ecosystems and animals. The activities span from pre-K through 12 plus and transition differentiated for ability level. The activities included reading comprehension, writing and art. We offered hands-on ocean STEM activities. The students had the opportunity to create ocean slides and a jelly fish in a bottle.

Our lesson delivery continued the hybrid model that SPEED started this past Spring. It enabled us to maintain our social distancing in the classrooms and we had synchronous instruction and therapy with virtual and in-person students. Our curriculum meshed what we started this past school year. We have McGraw Hill Reading Mastery, Corrective Reading and Number World. Our low incidence students continued to use the Unique Learning System and all students had Socio-emotional curriculums through the Committee for Children 2nd Step add supplemental team activities with the "Under the Sea" them activity.

We continued the food delivery through the summer. Food, supplemental instruction material and STEM materials were sent home to students either via the bus route or by our school van driver. Our on-campus students had breakfast and snacks during the day. We continued the data collection methods that we had been using during remote instruction through the hybrid model. One of those things was our staff attendance. We used a Google form for staff to check in and that enabled the staff to stay socially distance. This also enable the program secretaries to monitor attendance and obtain accurate information in a very rapid manner. Student logs were also maintained and shared with the entire team so that all teams could contribute to information relating to the student's IEP goals.

One of the highlights was our virtual field trip to the Maritime Aquarium. Because we could not take the students anywhere, we brought the field trip to them. Maritime Aquarium is located in Connecticut and has an extensive series of educational programs where the students had the opportunity to interact with the trainer. They attended two different sessions, Meet the animals and Harbor seals. The students could also see and interact with Tiger sharks. We saw non-verbal students interacting and touching the screens.

Ms. Janacek shared that the staff really enjoyed the program as well.

PRESENTATION – 2021/2022 BUDGET

Ms. Murillo share a PowerPoint presentation with the board which shared a breakdown of revenues:

- local funds 78%
- state 07%
- federal funds 14%.

Our biggest expenditures are comprised of salaries and benefits at 61%, purchased services at 23% and supplies and materials at 10%, capital out lay and non-capital expenses are under 1% and payment to other districts 5%.

Ms. Murillo proposed a \$21,550,383 for the 2021-2022 school year which is \$332,276 less than the 2020-2021 school year budget.

Ms. Murillio presented a comparative analysis of the FY22 proposed budget as compared to the FY21 budget stating that at the time of reporting we received 77% of our revenues and expensed 90% of the budget. With deposits in transit and a few outstanding invoices, we will receive 82% of the budgeted revenues.

Our COVID related expenses were unbudgeted, and we spent approximately \$190k. Our enrollment was also lower by approximately 100 students. That impact of having 100 less students is about \$2.6 million at our lowest program cost. Although our total revenues came in lower than our expenditures, our expenditures came in \$2.2 million less than budgeted.

Ms. Murillo further explained that the proposed FY22 budget represent the revenues from district membership fees which have decreased due to the member district IDEA grant being slightly lower. We are not receiving additional funds from the early childhood grant or from FEMA. We are receiving \$1.4 million from ESSER III funds and we're anticipating a \$50k dollar per dollar match grant which is the School Maintenance Project Grant. Our salary expenses are lower but that was shifted to purchase services for contractual individuals.

Overall, our FY22 expenses are about \$332K less than in the prior year.

FINANCIAL REPORT

Budget Summary

At the end of July, we've expended 4% of the budgeted expenditures and received 3% of the budgeted revenues. Ms. Murillo stated that in some of the sources of revenues i.e., food sales or the vocation store, a zero was entered because we have not started these activities such as food sales or our vocational store.

Tuition Rates

Ms. Murillo stated that there is a 3% increase for all program tuition cost including Itinerant Service Minutes and 1:1 Aides. She further explained that the increase is in line with teacher salary increases and benefits. This is also consistent with what has been done in past several years. The updated Appendix C of the Intergovernmental Agreement has also been updated with the new rates.

Auditors

Ms. Murillo reported that our new auditing vendor, Miller Cooper has begun the auditing process in August. They were on site to meet everyone and will be returning soon.

Food Service

Ms. Murillo also reported that our new food service vendor, Preferred Meals, is no on site and that we communicate with them daily. The kitchen supervisor is Ms. Veronica Smith however for the first 30 days, the District Manager, Mr. Kendall Gant will also be on site.

ESSER III Preliminary Budget

Ms. Murillo informed the board that ESSER III funds for cooperatives are a subset of ESSER III dollars allotted to regular school districts. She further explained that we are regulated to spend these funds ONLY in three categories. Learning loss, after school programs and extended school year. The funds will be used for the following:

- Learning loss will focus on determining the student's academic functioning status by analyzing prior year assessments. It will also focus on tutoring and interventions.
- Summer Enrichment will target groups in grades K to 22 years of age who require targeted instruction to close the gap between what they know and what they are expected to know.
- After School will support social/emotional and academic development.
- Professional development will focus on improving student learning by providing meaningful, focused, improvement of instruction aligned with the common core learning standards.

Ms. Murillo share a few examples on how ESSER dollars will be spent. The funds will be used to purchase culturally responsive classroom libraries, upgrades to Smart Boards, iPads and Chromebooks for students, student subscriptions for Study Island and other personalized learning, student incentives, assessment materials and staff training, upgrades to the aquatic therapy room, staff improvement of instruction, improving classroom for social emotional learning usage and updates to the out of the classroom learning areas.

Dr. Halliman emphasized that towards the end of the year we were notified that Cooperatives would get a portion of the ESSER III dollars. This equated to \$1.4M for SPEED however the ESSER III dollars that SPEED is getting is not like the ESSER III dollars that are sent to the regular education districts in that you have the leeway to spend the money on anything related to COVID. SPEED/Cooperatives are really restricted. In July, there was a ESSER III webinar. We learned that our ESSER dollars are specifically allotted for the following categories: Learning Loss, Afterschool and ESY. Dr. Halliman stated she did push back because she was planning on using some of the money for our infrastructure such as clean airways. They will allow us to use some of the money on PPE (mask, shields and cleaning supplies).

CLOSED SESSION

At 7:42 p.m. Ms. Vlietstra, District 161 moved, seconded by Ms. Hoereth, District 233 that pursuant to the Open Meetings Act Section 2(c)(1), Section 2(c)(10) and Section 2(c)(11) the Governing Board goes into closed session to discuss the employment, compensation, and/or performance of a specific employee of SPEED and or matters regarding students. Any items needing approval will be voted on during open session.

On roll call vote: Ms. Carlene Matthews, District 144; Ms. Deborah Havighorst, District 153; Ms. Vlietstra, District 161; Dr. Christina Dupee, District 163; Mr. John Dixon, District 167; Ms. Tammy Jones, District 168; Mr. Lawrence, District 169; Ms. Karen King, District 206; and Ms. Michelle Hoereth, District 233

Absent: Mr. Ron Bean, District 162; Mr. Sons, District 172; Ms. Karen Turner, District 194; Dr. Todd Hall, District 201U; and Ms. Cheryl Coleman, District 227

Nays: None

CONSENT AGENDA

Ms. Jones, District 168 moved, seconded by Dr. Dupee, District 163 that the Governing Board ratifies the Consent Agenda items A, B, C, D, and E as approved by the Operating Committee

at its August 21, 2021 meeting.

- A. Personnel Report
- B. Approval of Minutes of July 15, 2021
- C. Approval of Closed Session Minutes of July 15, 2021
- D. Approval of Recurring and Non-Recurring Bills
- E. Approval of Imprest and Activity Funds

On roll call vote: Ms. Carlene Matthews, District 144; Ms. Deborah Havighorst, District 153; Ms. Vlietstra, District 161; Dr. Christina Dupee, District 163; Mr. John Dixon, District 167; Ms. Tammy Jones, District 168; Mr. Samuel LaWrence, District 169; Ms. Karen King, District 206; and Ms. Michelle Hoereth, District 233

Absent: Mr. Ron Bean, District 162; Mr. Sons, District 172; Ms. Susan Edwards, District 194; Dr. Todd Hall, District 201U; and Ms. Cheryl Coleman, District 227

Nays: None

NEW BUSINESS

10A. Budget Approval

Mr. Dixon, 167 moved, seconded by Ms. Hoereth, District 233 that the Governing Board ratifies the FY21-22 Budget for SPEED S.E.J.A. District #802, as approved by the Operating Committee at its August 19, 2021 meeting.

On roll call vote: Ms. Carlene Matthews, District 144; Ms. Deborah Havighorst, District 153; Ms. Vlietstra, District 161; Dr. Christina Dupee, District 163; Mr. John Dixon, District 167; Ms. Tammy Jones, District 168; Mr. Samuel LaWrence, District 169; Ms. Karen King, District 206; and Ms. Michelle Hoereth, District 233

Absent: Mr. Ron Bean, District 162; Mr. Sons, District 172; Ms. Susan Edwards, District 194; Dr. Todd Hall, District 201U; and Ms. Cheryl Coleman, District 227

Nays: None

10B. SHIELD Illinois COVID-19 Screening Test

Ms. Vlietstra, 161 moved, seconded by Ms. Jones, 168 that the Governing Board ratifies the COVID-19 testing support agreement between SPEED S.E.J.A. District 802 and the Board of Trustees of the University of Illinois as approved by the Operating Committee at its August 19, 2021 meeting.

Dr. Halliman pointed out to the board that we have put together a logistical plan. It will take approximately 4-6 weeks to complete all logistics.

On roll call vote: Ms. Carlene Matthews, District 144; Ms. Deborah Havighorst, District 153; Ms. Vlietstra, District 161; Dr. Christina Dupee, District 163; Mr. John Dixon, District 167; Ms. Tammy Jones, District 168; Mr. Samuel LaWrence, District 169; Ms. Karen King, District 206; and Ms. Michelle Hoereth, District 233

Absent: Mr. Ron Bean, District 162; Mr. Sons, District 172; Ms. Susan Edwards, District 194; Dr. Todd Hall, District 201U; and Ms. Cheryl Coleman, District 227

Nays: None

10C. Press Policy Updates

Ms. King, 206 moved, seconded by Ms. Hoereth, 233 that the Governing Board ratifies the policy revisions to maintain legal compliance as outlined by the IASB PRESS Plus Policy Subscription Service as approved by the Operating Committee at its August 19, 2021 meeting.

On roll call vote: Ms. Carlene Matthews, District 144; Ms. Deborah Havighorst, District 153; Ms. Vlietstra, District 161; Dr. Christina Dupee, District 163; Mr. John Dixon, District 167; Ms. Tammy Jones, District 168; Mr. Samuel LaWrence, District 169; Ms. Karen King, District 206; and Ms. Michelle Hoereth, District 233

Absent: Mr. Ron Bean, District 162; Mr. Sons, District 172; Ms. Susan Edwards, District 194; Dr. Todd Hall, District 201U; and Ms. Cheryl Coleman, District 227

Nays: None

Dr. Halliman stated that the changes presented are Legal Updates and some wordsmithing. The one thing that she wanted to point out was page 14 concerning masks. The only thing that did not come from Press Plus that we have inserted after collaborating with our attorneys is some language around wearing masks so that we have something in our policy so that we are in compliance with the mandate as well as something in writing that will give us a little edge on enforcing this with our staff.

10D. Employment of Assistant Principal

Ms. King, District 206 moved, seconded by Ms. Matthews, District 144 that the Governing Board ratifies the employment of Antoinette Williams for the position of Assistant Principal at the Early Learning Center (ELC) as approved by the Operating Committee at its August 19, 2021 meeting.

On roll call vote: Ms. Carlene Matthews, District 144; Ms. Deborah Havighorst, District 153; Ms. Vlietstra, District 161; Dr. Christina Dupee, District 163; Mr. John Dixon, District 167; Ms. Tammy Jones, District 168; Mr. Samuel LaWrence, District 169; Ms. Karen King, District 206; and Ms. Michelle Hoereth, District 233

Absent: Mr. Ron Bean, District 162; Mr. Sons, District 172; Ms. Susan Edwards, District 194; Dr. Todd Hall, District 201U; and Ms. Cheryl Coleman, District 227

Nays: None

10E. Resignation after the Commencement of School Term

Ms. Jones, District 168 moved, seconded by Mr. Lawrence, District 169 that the Governing Board ratifies the decision to not approve the resignation of Mr. Matthew Williams commencing after the start of the 2021-2022 school year as approved by the Operating Committee at its August 19, 2021 meeting,

On roll call vote: Ms. Carlene Matthews, District 144; Ms. Deborah Havighorst, District 153; Ms. Vlietstra, District 161; Dr. Christina Dupee, District 163; Mr. John Dixon, District 167; Ms. Tammy Jones, District 168; Mr. Samuel LaWrence, District 169; Ms. Karen King, District 206; and Ms. Michelle Hoereth, District 233

Absent: Mr. Ron Bean, District 162; Mr. Sons, District 172; Ms. Susan Edwards, District 194; Dr. Todd Hall, District 201U; and Ms. Cheryl Coleman, District 227

10F. Resolution of Mid-Year Teacher Resignation

Ms. Vlietstra, District 161 moved, seconded by Ms. Matthews, District 144 that the Governing Board ratifies the resolution referring a mid-year teacher to the Illinois State Superintendent of Education as approved by the Operating Committee at its August 19, 2021 meeting.

On roll call vote: Ms. Carlene Matthews, District 144; Ms. Deborah Havighorst, District 153; Ms. Vlietstra, District 161; Dr. Christina Dupee, District 163; Ms. Tammy Jones, District 168; Mr. Samuel LaWrence, District 169; Ms. Karen King, District 206; and Ms. Michelle Hoereth, District 233

Nay: Mr. John Dixon, District 167

Absent: Mr. Ron Bean, District 162; Mr. Sons, District 172; Ms. Susan Edwards, District 194; Dr. Todd Hall, District 201U; and Ms. Cheryl Coleman, District 227

OLD BUSINESS

None

AUDIENCE TO VISITORS

None

INFORMATION

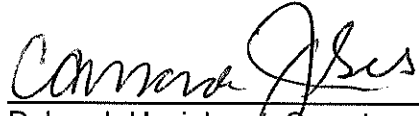
- Student Enrollment Report – Dr. Halliman stated that the report included is our summer report that was reviewed last month. An updated report will be provided at the next meeting in October.

ADJOURNMENT

Ms. Jones, District 168 moved, seconded by Dr. Dupee, 163 that the meeting be adjourned.

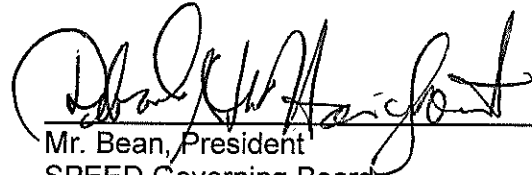
Motion carried by voice vote.

Ms. Havighorst adjourned the meeting at 8:09 p.m.



Deborah Havighorst, Secretary
Cassandra Giles, Recording Secretary

Date: 4 Nov 21



Mr. Bean, President
SPEED Governing Board

