

# SPEED S.E.J.A. #802

## GOVERNING BOARD MEETING MINUTES

Regular Meeting  
SPEED Governing Board  
SPEED Building/Zoom Teleconference  
7:00 p.m.

March 26, 2020

### CALL TO ORDER

Mrs. Havighorst called the meeting to order at 7:05 p.m.

### ROLL CALL

On roll call the following answered present: Ms. Taylor, District 144; Mrs. Havighorst, District 153; Ms. Vlietstra, District 161; Ms. Dupee, District 163; Mr. Dixon, District 167; Ms. Tammy Jones, District 168; Ms. Sanders, District 170; Ms. Roop, District 201U; Ms. Bannon, District 233

Absent: Mr. Sherman, District 169; Mr. Sons, District 172; Ms. Edwards, District 194; Ms. King, District 206; Ms. Preston, District 227; Mr. Bean

Dr. Halliman, Superintendent was present as well as the following SPEED Staff: Mr. Kevin Slattery, Director of Business and Finance; Ms. Sharon Curry, Director of Human Resources; Dr. Maureen White, Director of District Services; Mr. Gregory Furgason, Director of Technology.

Also present: Mr. Ray Hauser, Attorney from Hauser, Izzo, Petrarca, Gleason & Stillman, LLC.

### SUPERINTENDENT'S REPORT

#### Continuous Learning Process

Dr. Halliman reported that in an effort to provide continuous learning for our students at SPEED during the mandated school closures, a meeting was held with all certified teachers and related services staff on Friday, March 13. The staff was provided with information on how to download and set up a Google Phone number. All certified staff, teachers and administrators are required to have a Google phone number. This was done to provide our parents with access to staff should they need assistance during student family support time without having the staff use their personal telephone numbers

The following Monday (March 16) we chose to have an emergency Institute Day where our students did not attend school but staff came in and prepared a 14 day individualized instructional packet for each student. Additionally, our Assistive Technology Department and District Services Department put together a plethora of e-Learning resources that are now on our website.

Dr. Halliman informed the Board that we are fortunate that all of our students are picked up at their door stop because of their need. We took advantage of this and used our bus service to deliver the individualized instructional packets door-to-door using our regular bus routes the following day (Tuesday, March 17). Those packets also included contact information for each student's teacher.

Dr. Halliman reported that she has submitted an Emergency E-Learning plan to ISC4 however we have not heard back from Ms. Vanessa Kinder. We will continue to follow this plan unless we hear otherwise.

Dr. Halliman also reviewed the teachers' schedules during the school closure.

- **Teachers' schedule:**

8:15 a.m. - 8:45 a.m.  
8:45 a.m. - 11:45 a.m.

Planning and Prep  
Student/Family Support

11:45 a.m. - 12:45 p.m.	Lunch
12:45 p.m. - 2:45 p.m.	Student/Family Support
2:45 p.m. - 3:15 p.m.	Planning and Prep

- 12 Month Employees/Student Food Service

Dr. Halliman reported that our 12 month employees have been on a modified work schedule. The goal this week was to get as many people out of the building that we could. 12 month employees include all our Administrators and their secretaries, the Technology Department, Building and Grounds staff and Food Service personnel.

One challenge that we've encountered is that we are our own food service. We do not have a food service vendor and have a small staff that prepares our lunches. We used all staff, including secretaries and administrators, to come in and prepare meals for our students. We made over 2000 sandwiches this past Monday so that on Tuesday we could distribute 4 day supply of food for our students.

Dr. Halliman received food vendor suggestions from the Operating Committee so that we could at least distribute Grab and Go meals for our students. We have now depleted our onsite food supply. Our problem is that the distributors were not coming and we would not even have food to distribute to our students.

We have since secured a temporary agreement with Preferred Meals who have given us excellent rate. Lunches are \$3.00 but are reimbursable by the National School Lunch (NSL) program at \$3.50, so we are fully covered. The Breakfasts are \$2.00 each and are reimbursable by the NSL at \$1.84, so we are only out of pocket by .16 cents. We are averaging about 350 lunches per day.

The Grab and Go breakfast and lunch for our students will be delivered via the regular bus service between 9:00 a.m. – 11:00 a.m. Parents were given an additional option to pick up Grab and Go breakfast and lunch at our main campus during the same time frames. Meals will be delivered on Monday's (2 day supply) and Wednesday's (3 day supply). This highly minimizes the number of people in our building. We will have 1-2 administrators rotating on these distribution days. We are having Zoom conferences which have already begun with my staff. We are also conducting IEP meetings as required by the Federal law.

#### Special Education Guidance for Mandated School Closures

Dr. Halliman reported that ISBE has regularly been sending guidance but have not sent anything concerning Special Education because Special Education is governed by the Federal Government. Just last week we received some guidance from ISBE for Special Education. Dr. Halliman highlighted some key points of the Special Education Guidance notice that was released on Wednesday, March 18<sup>th</sup>, 2020. This notification was also sent to the Operating Committee and is included in the Board Book along with information from Atty. Hauser. Key points to consider:

- Act of God days DO NOT constitute "schools days" therefore Special Education timelines are extended until school is back in session i.e., 60 Day evaluation timeframe or 14 days to respond to evaluation.
- Act of God days DO count towards Special Education timelines "calendar days" such as notice for an IEP meeting.

#### Statement of Economic Interest

E-mails have been released by the Cook County Clerk's Ethics Department for people to complete the Statement of Economic Interests reports. The deadline is May 1, 2020.

Dr. Halliman issued a special thanks to all custodians, technology, secretaries and administrators for Leveling Up and having all hands on deck for the past week. The team has worked extremely hard.

## **PRESENTATION – FINANCIAL REPORT**

Mr. Kevin Slattery reported that as of February 29<sup>th</sup>, we had a fund balance of \$4.85M. We expended \$15.9M of the budgeted \$25.3M or 63% and realized about \$14.5M or 58%.

### **Transportation Contract**

Dr. Halliman and I met with Tom O'Sullivan of the ABC Transportation company and have negotiated a 4% increase and are presenting the FY21 contract for approval. We were able to negotiate from 5.75% to the current 4%.

### **Bloom Township Renewal**

Mr. Slattery recommended the renewal of the Bloom Township Trustee of Schools for the 20/21 fiscal year. Their services have assisted SPEED greatly. We are currently looking for a different bank to service the Activity Fund and Imprest Accounts. We are looking to reduce/eliminate the fees associated with these accounts through First Midwest Bank.

### **410 Ashland Building**

We have been contacted by a small business owner of a tax preparation and property management company who is looking for space. We are awaiting a return telephone call to further discuss the amount of rent.

Ms. Taylor, SD 144 informed Dr. Halliman and the Board that she would be working with SCOPE.

## **CLOSED SESSION**

At 7:33 p.m. Mr. Dixon moved, seconded by Ms. Jones that the Governing Board goes into Closed Session to discuss the employment, compensation, and/or performance of a specific employee of SPEED and to discuss pending, probable, and/or imminent litigation, and/or matters regarding students. Any items needing approval will be voted on during open session.

On roll call the following answered present: Ms. Taylor, District 144; Mrs. Havighorst, District 153; Ms. Vlietstra, District 161; Ms. Dupee, District 163; Mr. Dixon, District 167; Ms. Tammy Jones, District 168; Ms. Sanders, District 170; Ms. Roop, District 201U; Ms. Bannon, District 233

Absent: Mr. Sherman, District 169; Mr. Sons, District 172; Ms. Edwards, District 194; Ms. King, District 206; Ms. Preston, District 227; Mr. Bean

Nays: None

Motion carried.

## **CONSENT AGENDA**

Ms. Taylor moved, seconded by Ms. Jones that the Governing Board ratifies Consent Agenda items A through E as presented.

- A. Personnel Report
- B. Approval of Minutes of January 23, 2020
- C. Approval of Closed Session Minutes of January 23, 2020
- D. Approval of Special GB Session Minutes of February 19, 2020
- E. Approval of Recurring and Non-Recurring Bills for February and March 2020 as presented
- F. Approval of Imprest and Activity Funds for February, 2020 as presented

On roll call the following answered present: Ms. Taylor, District 144; Mrs. Havighorst, District 153; Ms. Vlietstra, District 161; Ms. Dupee, District 163; Mr. Dixon, District 167; Ms. Tammy Jones, District 168; Ms. Sanders, District 170; Ms. Roop, District 201U; Ms. Bannon, District 233

Absent: Mr. Sherman, District 169; Mr. Sons, District 172; Ms. Edwards, District 194; Ms. King, District 206; Ms. Preston, District 227; Mr. Bean

Nays: None

Motion carried.

### **RESOLUTION**

Ms. Jones moved, seconded by Ms. Taylor that the Governing Board ratifies the following resolutions related to personnel as approved by the Operating Committee at their March 20, 2020 meeting.

- Dismissal and Non-Renewal of Non-final Year Probationary Teachers
- Dismissal of Licensed Professional Personnel Employee

On roll call the following answered present: Ms. Taylor, District 144; Mrs. Havighorst, District 153; Ms. Vlietstra, District 161; Ms. Dupee, District 163; Mr. Dixon, District 167; Ms. Tammy Jones, District 168; Ms. Sanders, District 170; Ms. Roop, District 201U; Ms. Bannon, District 233

Absent: Mr. Sherman, District 169; Mr. Sons, District 172; Ms. Edwards, District 194; Ms. King, District 206; Ms. Preston, District 227; Mr. Bean

Nays: None

Motion carried.

### **NEW BUSINESS**

#### **Appointment of Township Treasurer for SPEED**

Mr. Dixon moved, seconded by Ms. Taylor that the Governing Board ratifies utilizing the services of Bloom Township School Treasurer for the 2020/2021 school year as approved by the Operating Committee at their March 20, 2020 meeting.

On roll call the following answered present: Ms. Taylor, District 144; Mrs. Havighorst, District 153; Ms. Vlietstra, District 161; Ms. Dupee, District 163; Mr. Dixon, District 167; Ms. Tammy Jones, District 168; Ms. Sanders, District 170; Ms. Roop, District 201U; Ms. Bannon, District 233

Absent: Mr. Sherman, District 169; Mr. Sons, District 172; Ms. Edwards, District 194; Ms. King, District 206; Ms. Preston, District 227; Mr. Bean

Nays: None

Motion carried.

#### **Superintendent's Employment Agreement**

Ms. Taylor moved, seconded by Mr. Dixon that the Governing Board ratifies the Superintendent's Extended Employment Agreement between SPEED and Dr. Tina Halliman at their March 20, 2020 Meeting.

On roll call the following answered present: Ms. Taylor, District 144; Mrs. Havighorst, District 153; Ms. Vlietstra, District 161; Ms. Dupee, District 163; Mr. Dixon, District 167; Ms. Sanders, District 170; Ms. Roop, District 201U; Ms. Bannon, District 233

Absent: Mr. Sherman, District 169; Mr. Sons, District 172; Ms. Edwards, District 194; Ms. King, District 206; Ms. Preston, District 227; Mr. Bean

Abstain: Ms. Jones, District 168

Motion carried.

**OLD BUSINESS**

**Transportation Agreement for 2020/2021**

Ms. Taylor move, seconded by Ms. Dupee that the Governing Board ratify the one-year contract extension with Cook Illinois/ABC Bus Company at an increase of 4.0% as approved by the Operating Committee at their March 20, 2020 meeting.

On roll call the following answered present: Ms. Taylor, District 144; Mrs. Havighorst, District 153; Ms. Vlietstra, District 161; Ms. Dupee, District 163; Ms. Jones, 168; Ms. Sanders, District 170; Ms. Roop, District 201U; Ms. Bannon, District 233

Absent: Mr. Sherman, District 169; Mr. Sons, District 172; Ms. Edwards, District 194; Ms. King, District 206; Ms. Preston, District 227; Mr. Bean

Abstain: Mr. Dixon, District 167

Motion carried.

**AUDIENCE**


**INFORMATION**

**ADJOURNMENT**

Ms. Taylor moved, seconded by Ms. Vlietstra to adjourn the meeting.

Motion carried by voice vote.

Ms. Havighorst adjourned the meeting at 8:59 p.m.

  
Ms Deborah Havighorst, Secretary  
Ms. Cassandra Giles, Recording Secretary

Date: \_\_\_\_\_

  
Mr. Bean, President  
SPEED Governing Board

