

# **SPEED S.E.J.A. #802**

## **OPERATING COMMITTEE MEETING MINUTES**

Regular Meeting  
SPEED Operating Committee  
SPEED Building  
9:00 a.m.

May 18, 2018

### **CALL TO ORDER**

At 9:04 a.m. Mr. Bean called the meeting to order.

### **ROLL CALL**

On roll call the following members answered present: Dr. Patterson, 144; Ms. McCozi, 153; Dr. Smith, 161; Ms. Duskey, 162; Dr. Nottke, 163; Dr. Moore, 167; Dr. Leak, 168; Ms. Belotti, 201U; Dr. Navarre, 206; Ms. Bailey-Moss, 227; Dr. Mansfield, 233; and Mr. Bean.

Absent: Dr. Jackson, 169; Mr. Amadio, 170; Mr. Smyth, 172 and Dr. Hahto, 194.

The following SPEED staff members were also present: Al Travaglini, Interim Executive Director; Kevin Slattery, Director of Business and Finance; Sharon Curry, Director of Human Resources; Kristin Elliott, Director of District Services; Joe Kekelik, Director of Buildings and Grounds; Tim Jonke, Director of Technology; and Jessica Chen, ELC Program Principal.

Also present was Ms. Trish Olsen, Attorney from Hauser, Izzo, Petrarca, Gleason & Stillman, LLC

### **EXECUTIVE DIRECTOR'S REPORT**

#### **End of Year Events**

Earlier this month the Spring Special Olympics Games took place at Thornwood High School. Several of our students took home medals!

#### **Retiree/Years of Service Award Dinner**

Last night we honored our retirees, and those employees with 20 and 30 years of service at a dinner.

#### **Upcoming Events**

The Independence graduation will take place on May 24 at 1:00 PM and Mr. Travaglini will be the guest speaker.

PAL's graduation ceremony will take place on May 24 at 5:00 PM and Dr. Patterson will be the guest speaker.

### **Communication**

Dr. Halliman spoke about the different types of communications the Operating Committee can expect to continue to receive from SPEED. Dr. Halliman will communicate with individual Superintendents as well as the Committee as a whole in regards to specific student incidents.

### **Listening Tours**

Dr. Halliman is in the middle of her listening tours with the Superintendents. Superintendents that have not already met with Dr. Halliman will be contacted in the near future to schedule a meeting.

Dr. Halliman has met with SPEED Administrators, Principals, Assistant Principals, and has been in constant contact with Mr. Travaglini and Ms. Lenoir.

### **ELC Principal**

Ms. Jessica Chen, Principal at ELC informed the Operating Committee that she will not be returning next year. MS. Chen has started a doctoral program at UIC in Urban Education Leadership. She plans to take a Resident Principal Position in the Chicago Public Schools next year and transition into being an administrator at a Chicago Public School. Ms. Chen has been with SPEED for 13 years and it was a very difficult decision for her to leave SPEED.

Mr. Bean thanked Ms. Chen for her service to SPEED and its member districts.

Mr. Bean also thanked Dr. Moore, Superintendent for District 167, for her service to SPEED. Dr. Moore will be retiring and this is her last meeting.

### **FINANCIAL REPORT**

The Fund Balance as of April 30, 2018 is just over \$6,000,000. This is a bit higher than normal due to a \$600,000 Special Education Personnel Reimbursement that we received for FY17. We will not see that reimbursement anymore now that the state legislature has imbedded that payment into the General Sate Aid.

We will have four payroll runs for our ten-month employees in June.

The reconciled report from the treasurer's office stated that there was a transfer of \$7,765. Mr. Slattery inquired about this transfer and was told that it is actually a deposit in transfer. The treasurer's office is depositing that money from one of SPEED's asset lines into our worker's compensation line. This is a normal occurrence; however, it just looked different on the report due to the timing of the deposit.

The Business Office has finished up its procedural handbook. The handbook contains procedures for the Accounting Assistant, Accounts Payable, Accounts Receivable/Workers Compensation, and Payroll positions. Mr. Slattery thanked his team for their efforts in putting this handbook together. Mr. Slattery has also put together a handbook of all of our grants.

The Resolution for Prevailing Rate of Wage is on the agenda to be voted on. This is a yearly occurrence.

We have received our preliminary IDEA allocations for FY19. For the Flow Through grant we received \$8.1M compared to \$7.9M for FY18. The Pre-School grant increased by \$5,000 going to \$236,000 in FY19 from \$231,000 in FY18.

### **CLOSED SESSION**

At 9:21 AM Dr. Patterson moved, seconded by Dr. Smith that the Operating Committee goes into Closed Session to discuss the employment, compensation, and/or performance of a specific employee of SPEED and to discuss pending, probable, and/or imminent litigation, and/or matters regarding students.

Motion carried by voice vote.

### **OPEN SESSION**

At 10:05 AM, Dr. Leak moved, seconded by Dr. Patterson that the Operating Committee returns to Open Session.

Motion carried by voice vote.

### **CONSENT AGENDA**

Dr. Navarre moved, seconded by Dr. Patterson that the Operating Committee approves the Consent Agenda as presented.

- A. Personnel Report**
- B. Minutes of March 23, 2018**
- C. Closed Session Minutes of March 23, 2018**
- D. Recurring and Non-Recurring Bills from March, 2018, April, 2018 and May 2018**
- E. Imprest and Activity Funds for March, 2018**

#### **On a roll call vote:**

**Ayes:** Dr. Patterson, 144; Ms. McCozi, 153; Ms. Duskey, 162; Dr. Nottke, 163; Dr. Moore, 167; Dr. Leak, 168; Ms. Belotti, 201U; Dr. Navarre, 206; Ms. Bailey-Moss, 227; Dr. Mansfield, 233; and Mr. Bean.

**Nays:** None

**Abstain:** Dr. Smith, 161

**Absent:** Dr. Jackson, 169; Mr. Amadio, 170; Mr. Smyth, 172 and Dr. Hahto, 194

Motion carried.

**NEW BUSINESS – Items A, B, and C**

The Operating Committee asked to table New Business item **D. Administrative Contract Renewals** until the next meeting.

Dr. Leak moved, Seconded by Mr. Smyth to approve New Business item A, B, and C as presented.

- A. Donation of Therapeutic Equipment from the Gottschammer Family**
- B. FY19 Classroom Lease Agreements**
- C. Prevailing Rate of Wage Resolution**

On a roll call vote:

Ayes: Dr. Patterson, 144; Ms. McCozi, 153; Dr. Smith, 161; Ms. Duskey, 162; Dr. Nottke, 163; Dr. Moore, 167; Dr. Leak, 168; Ms. Belotti, 201U; Dr. Navarre, 206; Ms. Bailey-Moss, 227; Dr. Mansfield, 233; and Mr. Bean.


Nays: None

Absent: Dr. Jackson, 169; Mr. Amadio, 170; Mr. Smyth, 172 and Dr. Hahto, 194


Motion carried.

**ADJOURNMENT**

Mr. Bean adjourned the meeting at 10:12 AM.

  
Dr. Gregory Jackson, Secretary  
Lori Koditek, Recording Secretary

Date: 6-7-18

  
Mr. Ron Bean, President  
SPEED Operating Committee